

Admission Process and Timeline for Rite of Passage Mt. Evans Qualifying House in Idaho Springs Co.



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- **Stage One** , State of Colorado Client Manager reflect student candidate and state needs with case load and seeks out appropriate placement to meet the least restrictive needs requirements while balancing community safety. If the Q House can fit the need the Client Manager will reach out to our Admissions team and or Program Manager to see availability in the program. No specific time frame as fluid with need and census.
- **Stage Two** Referral is made to Admissions and Program Manager and all areas with review of packet and appropriate professional review is conducted with Treatment team and Program Manager review in concert with the students Client manager and team. Educational review is conducted in the case of future program and this is used to ensure we can meet the needs of the student candidate in question. Is the school and educational program able to meet specific needs. IEP , 504 , ability to complete daily schedule etc. This stage takes from one to two weeks.
- **Stage Three** Tour and interview is conducted if student candidate meets all requirements either in person or virtual takes place. Conducted by Case Manager, Therapist, Admission team, educational staff and Program Manager. Also meeting student candidate at the DYS facility when this can be arranged. This stage takes approximately from two to six weeks depending on DYS and Court requirements.
- **Stage Four** Client Manger and Program Manger communicate on approval or denial and plan to move forward. Completion of the Clear Creek County Juvenile Community Review Board (CCCJCRB) Packet and requirements are completed by Student Candidate and Client Manager and sent for review to Program Manager who then review and forwards to the CCCJCRB Secretary for all board member dissemination and review of all candidates for upcoming meeting.
- **Stage Five** JCRB Meetings are held the first Monday of each month at the Community Resource Center in Idaho Springs. Scheduling can change with holidays and or alternative needs. Also the possible emergency meeting can be called when the need arises.

During the meeting agenda the Client Manager presents the student candidate to the JCRB and questions are asked and answered by the Client Manger, DYS Therapist, and any other DYS team members who are presenting student candidate.

Q House Program Manager or Designee will also present Interview and Tour information and any other supporting information that the board may ask with questions and answer taking place.

The CCCJCRB will conclude the Q & A and presentations and conduct a vote on each of the Student Candidates that were presented in full at the meeting. They also will place any stipulations and requirements at this time that may need to be completed before student can be placed at the Q House. The student candidate may be approved or denied with stipulations.

Students candidates who are approved the Client Manager will be notified by the Program Manager or JCRB board and we will work together on transportation with respect to meeting all JCRB stipulations and time frames to meet these areas. Most students are transported within a few days of the meeting and others who may have follow up needs set by Board may take up to a few weeks. Transportation is conducted by DYS representative or in most cases by ROP designated staff and or Program Manager.